



STATE OF NORTH CAROLINA
invites applications for the position of:
**Longleaf Program
Coordinator**

JOB CLASS TITLE: Environmental Specialist I

POSITION NUMBER: 60032307

DEPARTMENT: Dept of Agriculture & Consumer Services

DIVISION/SECTION: NC Forest Service

SALARY RANGE: \$36,677.00 - \$62,092.00 Annually

RECRUITMENT RANGE: \$36,677 - \$62,091

SALARY GRADE / SALARY GRADE EQUIVALENT: GN09

COMPETENCY LEVEL: Not Applicable

APPOINTMENT TYPE: Time-Limited Full-Time

WORK LOCATION: Statewide

OPENING DATE: 07/22/21

CLOSING DATE: 08/05/21 5:00 PM Eastern Time

DESCRIPTION OF WORK:

****This position is Time-Limited position contingent upon extension of Federal Funding.****

The North Carolina Forest Service is designated as an emergency response Division and is a team of professionals who provide forest protection, resource management and environmental education to the residents and landowners of North Carolina through a variety of programs. The NC Forest Service (NCFS) provides services to the 100 counties in North Carolina. This position is housed within the Technical Development, Planning and Utilization Branch of the Forest Management & Forest Development Division of NCFS.

This position serves as the project coordinator for the grant-funded NC Woods for Wildlife Conservation Initiative, a multi-partner effort to engage more woodland owners in forest management and certification, enhance habitat for species of conservation concern, and promote the conservation of imperiled habitats, including longleaf and bottomland hardwood forests. This involves implementing, monitoring, and reporting progress on deliverables; administering subgrant agreements; coordinating outreach, communication, training, and workshop events; record-keeping; developing publications, exhibits and website content; and collaborating with partner agencies and organizations. Position serves as the agency lead supporting longleaf pine restoration efforts in NC. Position will provide state-wide leadership for the annual range-wide longleaf accomplishment report, a product of the America's Longleaf Restoration Initiative. Position will also provide leadership and support to the NC Longleaf Coalition.

Duty station will be in either Wake County or Johnston County and will be discussed during interview.

Duty Station Location: 512 N Salisbury Street, Raleigh, NC 27604 or 2411 Old US Highway 70 West, Clayton, NC 27520.

Work hours are typically 8-5 M-F. Extended times of readiness will involve evening, holiday,

and/or weekend work. Must be available after working hours during fire danger periods and times of emergency response. Overnight travel will be required.

Official NC Forest Service uniform and a State-owned vehicle will be provided to support everyday job responsibilities.

Learn more about State Employee Benefits here: <https://oshr.nc.gov/state-employee-resources/benefits>.

The N.C. Department of Agriculture and Consumer Services provide services that promote and improve agriculture, agribusiness and forests; protect consumers and businesses; and conserve farmland and natural resources for the prosperity of all North Carolinians. The Department employs approximately 2,000 employees.

[Learn How to Apply](#)

KNOWLEDGE, SKILLS AND ABILITIES / COMPETENCIES:

- Must possess a valid driver's license.
- Knowledge of the ecology of forest types and tree species occurring in NC.
- Experience in the practice of forestry, ecology, or wildlife biology.
- Ability to communicate technical forestry concepts and information to diverse audiences through oral and written means.
- Ability to coordinate and deliver trainings and educational workshops.
- Ability to coordinate and implement outreach activities targeting forest landowners and the public.
- Ability to establish and maintain working relationships with conservation organizations, agency personnel and the public.

MANAGEMENT PREFERENCES:

- Experience managing longleaf pine or bottomland hardwood ecosystems.
- Experience in prescribed fire.
- Knowledge and experience related to Geographical Information Systems.
- Experience writing and managing grants.
- Project management and budgeting experience.
- Experience in team collaboration and leading teams.
- Completion of coursework in dendrology, silviculture or forest mensuration.

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:

Bachelor's degree in one of the agricultural, biological, engineering, environmental or natural resource sciences or a closely related curriculum from an appropriately accredited institution and one year of experience related to the area of assignment; or an equivalent combination of education and experience.

SUPPLEMENTAL AND CONTACT INFORMATION:

Any employment offer may be less than the maximum of the range due to salary equity with similarly situated employees or the selected candidate's related education and experience.

Please follow instructions to apply on-line. **It is important that your application includes all of your relevant education and experience. Text or attached resumes ARE NOT accepted as a substitution for a completed application.** Those applicants seeking veteran's preference should submit a copy of their Form DD-214.

All Law Enforcement positions, aviation safety sensitive positions and positions requiring a Pilot's License or a Commercial Driver's License (CDL) shall be subject to pre-employment drug testing. All positions requiring a Commercial Driver's License shall also be subject to pre-employment

DMV physicals. Selected applicants must obtain a U.S. Department of Transportation (USDOT) medical certificate prior to employment. If a CDL is listed as a preference and the selected applicant has a CDL at the time of hire then the CDL will become a requirement for the position.

****Note:** When required, you must answer the question(s) for this position or your application will be considered incomplete. ******

Questions regarding this posting? Contact 919-707-3201.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.oshr.nc.gov/jobs/index.html>

Position #60032307-07259
LONGLEAF PROGRAM COORDINATOR
LW

NOTE: Apply to the department listed on posting
An Equal Opportunity Employer, NC State Government

noreply@nc.gov

Longleaf Program Coordinator Supplemental Questionnaire

- * 1. Do you possess a valid driver's license?
 Yes No

- * 2. Do you have knowledge of the ecology of forest types and tree species occurring in NC?
 Yes No

- * 3. If you answered "Yes" to the previous question, please describe how you obtained this knowledge. If you answered "No", type N/A

- * 4. Do you have experience in the practice of forestry, ecology or wildlife biology?
 Yes No

- * 5. If you answered "Yes" to the previous question, please describe your experience, and include which job(s) you obtained it. If you answered "No", type N/A

- * 6. Have you ever been convicted of an offense against the law other than a minor traffic violation? (A conviction does not mean you cannot be hired. The offense and how recently you were convicted will be evaluated in relation to the position for which you are applying.)
 Yes No

- * 7. If you answered "yes" that you have been convicted of an offense against the law other than a minor traffic violation, please explain the nature of the conviction and the date.

- * 8. To the best of your knowledge, have you or a company that you have worked for been given a warning letter, civil penalty, notice of violation or a settlement agreement by the NC Department of Agriculture and Consumer Services or one of its divisions while you were employed with that company?
 Yes No

- * 9. If you answered "yes" to the previous question, please explain the nature of the warning letter, civil penalty, notice of violation or settlement agreement, the date, and how it was resolved if you have knowledge of that information.

* Required Question